



**Welcome to Year 5**

**Class 8**

**Information Booklet**

**2025 - 2026**

**Croeso i Flwyddyn 5**

**Dosbarth 8**

**Llyfryn Gwybodaeth**

**2025 - 2026**



**Ysgol Gynradd**

**Garnteg**

**Primary School**

# GARNTEG PRIMARY SCHOOL

## Ysgol Gynradd Garnteg

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# Welcome to Year 5 - Class 8

## Croeso i Blywddyn 5 - Dosbarth 8

Welcome to an exciting new year of learning and discovery! We're thrilled to have you in our class and can't wait to embark on this educational journey together. We hope that this handbook will serve as your guide to Year 5, full of all the information you'll need to begin this year. Let's get ready for a fantastic year of learning, growing, and making amazing memories. Let's make this the best year yet! Be sure to keep an eye on our school website <http://www.garntegprimary.co.uk/> and our X (Twitter) pages for regular updates and information @MrsKNgwenya @mrsprichards95 @garntegprimary

## Staffing

Mrs K  
Richards

Class 8  
Assistant



Ngwenya

Teacher/SLT



Mrs

Teaching

## Daily routines

When the children arrive in the classroom they begin an early morning activity which will support or reinforce learning or be time to enjoy a range of reading materials. Pupils begin activities immediately upon arrival and morning register is taken at 9.15am.

The morning welcome session includes the Welsh language, which is also encouraged and practised throughout the day. The children have a daily snack time, where healthy snack is encouraged and they participate in 'Daily Mile'.

Registers are taken again at the start of the afternoon session. Following afternoon registration, children participate in guided group reading and phonic or high frequency word games tailored to their reading level. Throughout the afternoon children continue to develop their academic knowledge as part of the curriculum for Wales.

At the end of the school day, the children are taken to their relevant school gate to be collected. Please see the table of drop off and collection times. Children who use the school bus are escorted to and from the bus each day. Please let us know if you give permission for your child to walk home from school on their own.

Children who return to school following a period of absence are expected to produce an explanatory note/letter from their parents, unless the school has been previously informed by telephone. Persistent, unexplained absences are reported to the Headteacher who will bring the matter to the attention of the Education Welfare Officer.

Year 5 is full of exciting opportunities! Throughout the academic year, Year 5 pupils will have the opportunity to visit Abersychan Comprehensive School as part of our cluster work and to support their transition. This includes Health & Wellbeing days, Performing Arts sessions and activities linked to Design Technology. They will also take part in regular swimming sessions at Pontypool Active Living Centre, which begin in the spring term. Pupils will also have the opportunity to attend a residential trip alongside their peers.

## School Uniform

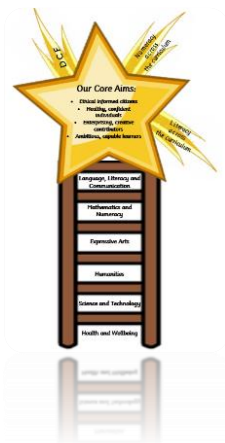
Children are expected to wear the recognised school uniform. If there are any problems with uniform please inform the class teacher in person or through sending in a note.





## CLIMB TO SPARKLE CURRICULUM

At Garnteg we are proud to be part of creating a new learning curriculum in Wales. The aim across Wales is to see schools as learning organisations. We have been given the exciting opportunity to Pioneer a 'Curriculum for Wales' The National Mission. This means we are providing our learners with authentic, holistic opportunities within their learning. We aim to provide learners with a range of 'real life' opportunities that will be enjoyed thoroughly. Through pupil voice, pupils engage in the planning and evaluation of their learning across all Areas of learning Experiences (AoLEs).



These include:

- **LANGUAGE, LITERACY AND COMMUNICATION** - which includes Literacy, Welsh language as well as engagement with Modern Foreign Languages further on in the school.
- **MATHEMATICS AND NUMERACY.**
- **SCIENCE AND TECHNOLOGY** - developing Science, Design Technology, ICT and STEM opportunities.
- **CREATIVE DEVELOPMENT** - Music, Drama, Media and Art
- **HEALTH AND WELLBEING**
- **HUMANITIES** - Geography, History and RE

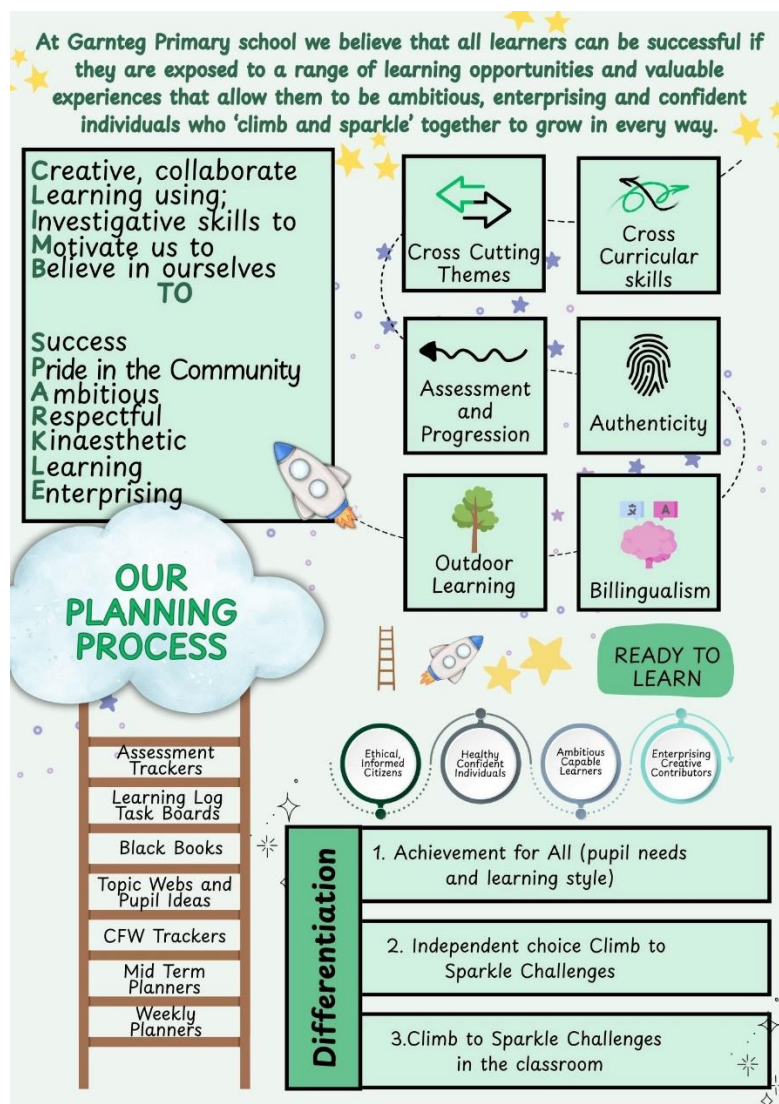
Alongside these Areas of Learning and Experiences (AoLEs), we aim to develop the Core Purposes within learning. Within the new curriculum there are four Purposes aimed at

developing the pupils for their future ventures and opportunities.

The aim is for our children to become:

- Healthy, Confident Individuals
- Enterprising, Creative Contributors
- Ambitious, Capable Learners
- Ethical Informed Citizens

These purposes will be shared with the pupils regularly and available around the school for reference.



All children will be given access to universal provision, where we aim to meet the needs of all learners through high quality teaching and learning.

For more information on the ALN (additional Learning Needs) bill please see this informative video <https://www.youtube.com/watch?v=00gHqzWowPg>

P.E will be held on a weekly basis and children will need to bring suitable kit for indoor and outdoor physical activity on these days. This should be clearly named and stored in a named

bag on the children's pegs.

## Classroom Rules

In our classes we ensure that we have a happy learning environment where everyone feels valued and enjoys their time together. In order for us to achieve this we have a number of rules that we abide by that are linked in with the school rules.

## School Rules

The school rules across both Foundation Phase and Key stage 2 are:

- Walk quietly around the school at all times.
- Keep hands, feet, objects and unkind words to ourselves.
- Follow instructions first time.
- Listen to the chosen speaker.
- Respect everyone on our school community.

These rules are reinforced throughout the school and children are expected to adhere to them at all times.

As we strive to help children become life-long learners we promote independence and responsibility throughout the school day.

## Healthy Snack

Children are encouraged to bring one item of healthy snack to school and their own drinks bottle. No sugary drinks should be brought to school. If unhealthy snacks are brought to school children will not be allowed to eat them. If your child has any specific dietary requirements please let us know.

## Medical information

If your child suffers from a medical condition that is likely to affect his/her education, we would be grateful if you would inform us. Should your child require regular medication, and you wish to undertake its administration, we must ask that you inform us in writing. Information should contain the time of day it is to be taken and the dosage. Please complete a medical form at the office when bringing in your child first thing in the morning.

# Class dojo

At Garnteg we reward great behaviour with dojo points. Each child will have their own monster avatar and will build up their points and rewards through the year. Parents and carers are invited to view the children's dojo point progress where they can download the app and receive notifications of the points changing throughout the day. Notices and updates from staff will be posted on the class dojo story.



## Attendance

We pride ourselves on the great attendance records we have kept over previous years. We look forward to keeping this great attendance record over the coming year. Remember your child needs to be in school every day to learn and cannot achieve attendance targets if they have any absences that total 10 days or more. Please send your child to school every day.

## Safeguarding

At Garnteg primary we are committed to the welfare, safety and happiness of all our pupils. All incidents are reported to the named child protection officer:

### Mrs S Roche-Headteacher

IN HER ABSENCE ALL INCIDENTS SHOULD BE REPORTED TO

The Deputy Named Protection officers

1. Mrs C Jones - Deputy Head teacher
2. Mrs S Skyrme -Safeguarding Governor

**The child protection officers for Torfaen are**

1. Mr J Tushingham - 01495 766941
2. Mrs J Watkins - 01495 766912

### Barrier System

The school grounds are operated by a barrier system. The school barrier at the main gates will be operated at the press of a buzzer which will go through to the school office. The system is camera operated where identity and nature of business will be checked.

Please note access to school site is for disabled badge holders only, this ensures the safety for pupils and staff.

### Operational Times - Morning

- 8.00am - 8.30am staff only
- 8:20am-8:50am Breakfast club pupils only
- 8:45am - 9:00am-pupils entry

Both school gates will be open at 8:45am for pupils to attend and this will ensure pupils are in class for their registration at 9:00am. The staff will meet pupils at the school gates.



### Late Arrivals

If pupils arrive after 9am they will need to enter via the main office and for younger children, they will be brought in by parents or carers. Parents and carers are required to walk the children down to school site into the main school reception area. It is important that this procedure is complied with as the child will need their mark and lunch time choice of menu.

Both school gates will be open at 8:45am for pupils to attend and this will ensure pupils are in class for their registration at 9:00am.

### Communication

Staff will be available in the morning on top and bottom gates to take messages that will be passed on to relevant staff.

### Operational Times-Afternoon

At the end of the school day pupils will be collected from both main and bottom gate areas from 3.15pm. Please inform your class teacher which gate your child will be collected from. If you require someone else to pick up your child from school, please complete the regular contact collection form and inform staff on the gate in the morning, we will not be able to release pupils due to safeguarding if we have not been informed. The office will be unable to replay messages in the afternoon.

## School Adult behaviour Policy and COMPLAINTS PROCEDURE

### Our commitment to you

In all cases the school and governing body will ensure that complaints are dealt with in an unbiased, open, and fair way.

We will take your concerns and complaints seriously and, where we have made mistakes, will try to learn from them.

If you need help to make your concerns known, we will try and assist you. If you are a young person and need extra assistance you may want to contact MEIC which is a national advocacy and advice helpline for children and young people. Advice and support can also be accessed from the Children's Commissioner for Wales

### Have you asked us yet?

If you are approaching us for the first time you should give us a chance to respond. If you are not happy with our response, then you may make your complaint using the procedure we describe below. Most concerns can be settled quickly just by speaking to the relevant person in school, without the need to use a formal procedure.

### What we expect from you

We believe that all complainants have a right to be heard, understood, and respected. School staff and governors have the same right. We expect you to be polite and courteous. We will not tolerate aggressive, abusive, or unreasonable behaviour.

Nor will we tolerate unreasonable demands, unreasonable persistence nor vexatious

complaining. We have a separate policy to manage situations where we find that someone's actions are unacceptable.

Adult Behaviour on school site policy 2026.

### [Adult Behaviour on site 2026](#)

*The Governing Body has adopted the complaints procedure outlined by Torfaen LEA, A full copy of the schools' complaints policy and procedures is available by request from the school office or via our school website.*

### [Complaints Policy 2026 \(002\).docx](#)

If you should ever feel it is necessary to make a complaint about the school curriculum or indeed any other aspect of the school, your first point of contact would be the class Teacher, then Senior Leader Member, Deputy Head Teacher then the Head Teacher. If after speaking with the class teacher, you are still concerned you can contact the school and arrange to discuss any matter with the Head Teacher in the hope that it can be resolved quickly and to everyone's satisfaction. Should the issue still not be resolved then you can make a formal complaint to the governing body, preferably in writing to the Chair of Governors.

### [Please see below details of the Phase leaders 2025-6](#)

*Stage Aa and Ab class teacher if not resolved Senior Phase leadership team member*

*Stage A 1. -Class teacher meeting visit with parent/carer and follow up recorded*

*Stage A2. Senior leader meeting visit with parent /carer formal follow up recorded*

### *Unresolved*

*Nursery, Reception, Year 1, Year 2 = Mrs Messor Foundation Phase Leader in her absence Ms Brooks Curriculum Leader*

*Years 3 and 4 = Mr Phillips Phase Leader*

*Years 5 and 6 = Mrs Parker Evans*

*Unresolved Deputy Head Teacher Mrs Jones*

### *Stage B Complaint to the Headteacher or nominated person*

*In most cases, we would expect that your concern is resolved informally. If you feel that your initial concern has not been dealt with appropriately you should put your complaint in writing to the headteacher Mrs Roche.*

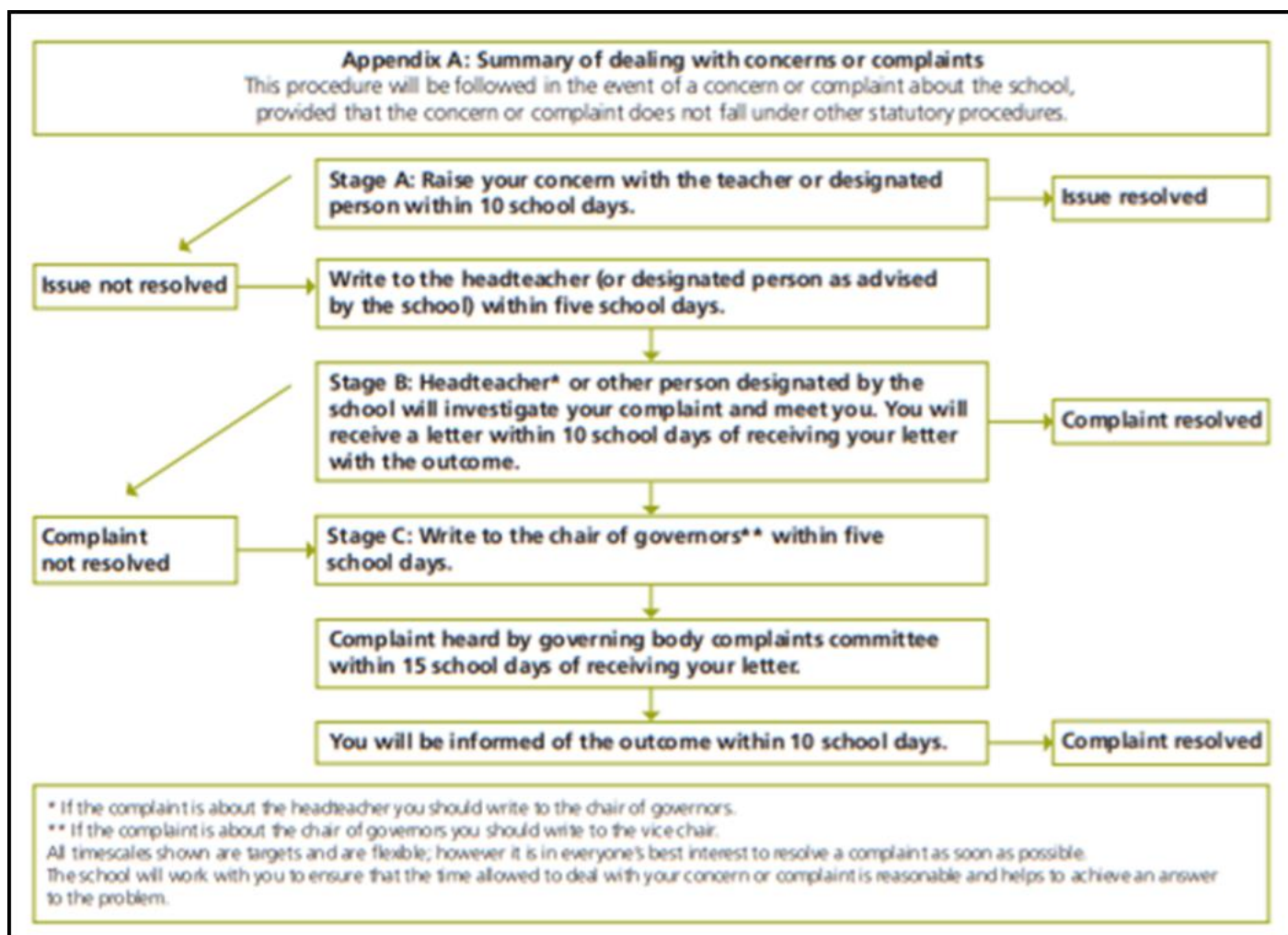
*Stage C: Write to the chair of Governors within five days*

*We would expect you to aim to do this within five school days of receiving a response to your concern as it is in everyone's interest to resolve a complaint as soon as possible.*

We aim to write to you within 10 school days of the meeting explaining the outcome of the governing body's complaints committee's consideration.

The governing body's complaints committee is the final arbiter of complaints.

However, there are Special circumstances where other procedures may apply for full details, please see complaints policy.



It is not the role of parent governors to bring complaints from individual parents into school or to meetings. That is the responsibility of the parents themselves to follow the procedure listed above.

We aim that early contact and discussion would resolve most concerns so please remember that is always best to contact school at your earliest opportunity.

A policy statement on bullying has been and is available to all parents.

It is not the role of parent governors to bring complaints from individual parents into school or to meetings. That is the responsibility of the parents themselves to follow the procedure listed above.

We aim that early contact and discussion would resolve most concerns so please remember that is always best to contact school at your earliest opportunity.

A policy statement on bullying has been and is available to all parents. A full copy of the schools Anti-bullying policy and procedures is available from the school. A full copy of the schools' complaints procedure adopted by our Governors fully complies with Welsh Assembly advice and is the policy written and adopted by Torfaen and can be obtained via the school reception. Smaller leaflets are available from the waiting areas in school and are on our school website.

## Home Learning

In Year 5 we encourage the following home learning activities to support learning.

### Reading

We recommend 10 - 15 minutes reading 5 times a week as a part of homework. Children will have access to online reading resources through 'Bug Club' and each child will be given a log in.

### Weekly homework

A learning log containing activities to complete at home will be sent home and shared on Class Dojo over the course of each half term for pupils to complete. They will need to choose one activity to complete each fortnight and these can be shared with the class teacher via Hwb, Class Dojo, Twitter or Email. Dojo points will be awarded for completed homework and it will be celebrated in class. In addition to their homework children will be given spellings once every week on class dojo. These should be practised at home and there will be assessed in school the following week.

### Numeracy

Each week teachers will set online maths tasks through TT Rockstars which can be played at home. Please make sure you are playing the games several times a week. There are very positive results from doing these activities at home. Each week in school children will complete a big maths challenge and a copy of this will be sent home for you to practise.

## Home-School Collaboration

We recognise the importance of children, parents, and teachers working in partnership to enhance the quality of education for each individual.



## How You Can Help

- Homework is intended to be a shared process between child and grown up.
- Children will receive a termly home learning log and will complete one activity each fortnight.
- Children will be encouraged to read books using 'Bug Club' online reading. Reading is important to reinforce the strategies learnt in school during Read Write Inc or guided reading.

You can help your child learn their spellings by using the following activities:

- Play snap and memory games with your high frequency words
- Look, Copy, Cover, check!
- Create a card game with certain spelling on

There are also lots of online resources which can help your child's spellings.

The BBC website is a great place to start!

<https://hwb.gov.wales/>

<https://www.j2e.com/launch>

[https://hwb.gov.wales/repository/source/britannica\\_school/browse?level=ebi](https://hwb.gov.wales/repository/source/britannica_school/browse?level=ebi)

<https://www.topmarks.co.uk/>

[www.primaryresources.co.uk](http://www.primaryresources.co.uk)

<http://www.coolmath-games.com/>

Enjoy supporting your child's learning.

## Year 5 High Frequency Words

Below are the high frequency words that will be taught to your child in Year 5. We encourage you to practice reading and spelling these words at home to support your child's reading development.

Word	R	W	Word	R	W	Word	R	W	Word	R	W	Word	R	W	Word	R	W
accommodate			community			exaggerate			lightning			recognise			twelfth		
accompany			competition			excellent			marvellous			recommend			variety		
according			conscience			existence			mischievous			relevant			vegetable		
achieve			conscious			explanation			muscle			restaurant			vehicle		
aggressive			controversy			familiar			necessary			rhyme			yacht		
amateur			convenience			foreign			neighbour			rhythm					
ancient			correspond			forty			nuisance			sacrifice					
apparent			criticise (critic + ise)			frequently			occupy			secretary					
appreciate			curiosity			government			occur			shoulder					
attached			definite			guarantee			opportunity			signature					
available			desperate			harass			parliament			sincere(ly)					
average			determined			hindrance			persuade			soldier					
awkward			develop			identity			physical			stomach					
bargain			dictionary			immediate(ly)			prejudice			sufficient					
bruise			disastrous			individual			privilege			suggest					
category			embarrass			interfere			profession			symbol					
cemetery			environment			interrupt			programme			system					
committee			equip (-ped, -ment)			language			pronunciation			temperature					
communicate			especially			leisure			queue			thorough					